

Blackpool & District Badminton Association

Minutes of Meeting held on Wednesday 20th August 2025

Present:

Mike Percy, Ant Cross, Fred Barnes, Nicky Percy, Trevor Bell, Steve Blackburn, Carol Howarth, Carole Booth, Nikki Wilford, Serena Hindle.

1. Apologies

Apologies received from Jon Jackson and Jamie Sedgewick.

2. Minutes of Last Meeting

The minutes of the meeting held on 5th February 2025 were accepted.

3. Matters Arising from AGM held 3rd June 2025

It was confirmed that Jamie Sedgewick has volunteered to be the Adult Coaching Secretary. Coaching sessions are already underway at Kirkham Charter Badminton Club and are very popular and well attended.

It was proposed that BDBA make the following contributions to support our members in their coaching journey:

Carol Howarth - £205 Level 1 Foundation Course
Melanie Sedgewick - £205 Level 1 Foundation Course
Jamie Sedgewick - £445 Level 2 Coach Certificate

Proposed by Mike P, seconded by Nicky and agreed unanimously. ***Action: Nicky to arrange payments in conjunction with Michael B.***

Any future requests for support will be considered on a case-by-case basis.

4. 2025-2026 Season Preparations

Nicky confirmed that following additional quotes and conversations with the insurer, the premium has reduced from the initially advised price of £857 to £450. We have removed the employer liability cover as we do not have any employees. All other levels of cover remain unchanged.

Following this, Nicky proposed that registration fees for this season are amended as follows:

- All teams (mixed and levels) - £10 per team. (Mixed teams previously £15 per team).
- Senior registration £3-50 per member (usually £7 per member).

- Junior registration £1 per member (usually £3-50 per member). This is for juniors aged under 18 on 1st September 2025.

After discussion and taking into consideration the reduction in insurance premium and level of funds held by the association, this was agreed unanimously.

The fixtures have been drafted and requests from clubs have been adhered to as far as possible. These will be posted on the website in the next few days with a request to all clubs to double-check their fixtures and advise Ant of any discrepancies.

Fixtures will commence W/C 15th September. Last fixtures before Christmas W/C 15th December. First fixtures post New Year W/C 5th January 2026. Final fixtures will be completed by the end of March.

There will be 2 divisions in both the levels and mixed leagues. Mixed divisions will have 8 teams in each (Lids B have dropped out but have been replaced by Lightning C). Levels Division 1 will have 6 teams (all the A Teams) and Division 2 will have 7 teams (all B teams and below).

Many thanks to Ant and Serena for working hard to complete the fixtures lists.

It was decided to repurpose the best 2 of the older trophies for the 2 levels divisions. Mike P will progress and speak with the engravers to re-engrave accordingly.

A lengthy discussion was undertaken regarding the safeguarding aspects for juniors/vulnerable adults, particularly given there may now be junior only teams.

It was decided that the individual clubs must have a Duty of Care and take responsibility for the implementation of the Safeguarding Policy/aspects and following the guidelines given below:

- Each club shall have one named Safeguarding Lead, who must hold a current basic (as a minimum) CRB Clearance.
- Each club must complete a Contact Form for each junior player, so that parents can be contacted accordingly should the need arise.
- Each club must ensure all parents are aware of the Safeguarding Lead and that they (the parents) also have the responsibility for their child whilst at club nights and whilst playing matches.
- Juniors are not to be left completely alone at matches. There will be, as a minimum, at least one responsible adult or the club Safeguarding Lead present at each match. Parents can consult with each other with respect to the arrangements for their child.
- It is recommended that all Safeguarding Leads familiarise themselves with the information provided on the Badminton England website: [Safeguarding - Badminton England](#)
- BDBA Council will hold a list of all club Responsible Officers and will support all clubs should there be any questions or concerns raised.

An email will be sent to each club along with a copy of the recommended Contact Form prior to the commencement of the season. **Action: Nicky to send.**

Trevor Bell has offered to stand as the BDBA Safeguarding Officer. **Action: Mike P to speak with the current incumbent Lee Meakin to take forward.**

5. AOB

- a. Availability of First Aid Kits. An email has been received from Stanley asking whether clubs (particularly those in unstaffed venues) have access to First Aid Kits. *Action: Nicky to send an email to all clubs to ensure that they have access to a First Aid Kit and Accident Book (condition of the insurance policy), held either by their venue or the club itself.*
- b. It was suggested there be a Levels Trophy at the end of the season (like the Gazette/Bridgewood Trophies). To be discussed and decided early in the new year.
- c. Presentation Evening. A provisional date of Friday 29th May was set for the event (Mid-Lancs event is on Friday 1st May). *Action: Serena to start looking at venues with a view to making an early reservation.*
- d. Serena is looking at a Christmas Function at the Poulton Community Centre on 13th December at a cost of £25pp. Details will be sent to clubs as soon as available **(Serena to action).**
- e. Serena is also looking at a further function at Poulton Community Centre on 4th October – Black Tie 1920s Evening at a cost of £36pp. **Action: Serena to forward details to all clubs.**

6. Date of Next Meeting

The next meeting will be held on Tuesday 28th October 2025 7:30pm start.